



EASTERN DISTRICT

210 West Church Ave.
Berryville, AR 72616
Phone: 870-423-2022
Fax: 870-423-7400

WESTERN DISTRICT

P.O. Box 109
44 South Main St.
Eureka Springs, AR 72632
Phone: 479-253-8646
Fax: 479-253-6013

CARROLL COUNTY & PROBATE CLERK

CONNIE T. DOSS

March 16, 2020

In an effort to work within the County Judge's executive proclamation dated this date, the County Clerk's offices in both Berryville and Eureka Springs will be closed to the public.

In Berryville and Eureka Springs, the following adjustments will be made:

- New probate cases can be processed via US Mail. Please be sure to include all original paperwork plus 2 copies and a check for the \$165 filing fee. Filemarked copies will be returned to sender by mail. Please include a self-addressed, stamped envelope.
- New small estate cases (45 days after death) can be processed via US Mail. Please be sure to include all original paperwork with a copy of the death certificate and a check for \$25.00. Please also include a self-addressed, stamped envelope for document return.
- Effective immediately, Passport applications will be suspended until the County Judge re-opens the Courthouse to the public.
- Marriage Licenses can be obtained at the Western District Courthouse, Eureka Springs, by appointment and weather permitting. Document exchange will happen via the drop box located at the front door. Please call ahead to 479-253-8646 for an appointment. Documents needed are valid driver's license. Remember, marriage licenses must be returned to the courthouse within 60 days whether used or unused. The fee is \$60. If a certified copy is required, please include \$5.00. The license can also be returned via US Mail. Please include a self-addressed, stamped envelope for it to be returned.
- Marriage Licenses will be suspended in Eastern District, Berryville, until the courthouse is re-opened by the County Judge.

Any other business will be conducted by the best means possible to include fax 870-423-7400 or Eureka 479-253-6013, email: carrollcountyarclerk@gmail.com, or phone: 870-423-2022 (Berryville), 479-253-8646 (Eureka Springs).

Please call if you have any questions or if your business concern is not addressed here.

Thank you so much for your patience while we all take steps to ensure the health and safety of us all.

Connie T. Doss

A handwritten signature in blue ink that reads "Connie T. Doss".